

**THREE RIVERS & WATFORD
SHARED SERVICES
JOINT COMMITTEE**



AGENDA

Date: 13 September 2010

Time: 7.30 pm

Place: Watford Town Hall

Members of the Committee:-

Councillors:-	A Wylie (Chair)	G Derbyshire
	B White (Vice-Chair)	R Sangster
	M Bedford	S Johnson

The Joint Committee welcomes contributions from members of the public to its discussion on Part A agenda items. Contributions will be limited to one person speaking for and one against each item for not more than three minutes. Details of the procedure and the list for registering the wish to speak will be available for a short period before the meeting

Item

Page

Part A - Open to the Public

1 APOLOGIES FOR ABSENCE / SUBSTITUTE MEMBERS

2 DISCLOSURES OF INTEREST

To receive any disclosures of interest.

3 MINUTES

To confirm as a correct record the minutes of the Joint Shared Services Committee held on 28 June 2010.

4 NOTICE OF OTHER BUSINESS

To announce items of other business notified to the Secretary of the Joint Committee, together with the special circumstances which justify their consideration as a matter of urgency. The Chairman to rule on the admission of such items. (Note: If other confidential business is approved under this item, it will also be necessary to specify the class of exempt or confidential information in the additional item(s)).

Item	Page
<p>5 PERFORMANCE MANAGEMENT 2010/11</p> <p>This report provides an update on the performance of the shared services in the current year.</p>	1 - 26
<p>6 REVENUES AND BENEFITS - REVIEW AND ACTION PLAN</p> <p>This report gives the outcome of the review carried out for revenues and benefits, and details of progress against the resulting action.</p>	27 - 42
<p>7 REVENUES AND BENEFITS - POLICY, QUALITY AND TRAINING TEAM LEADER</p> <p>The report sets out the argument for the creation of a new post of Policy, Quality and Training Team Leader with particular emphasis on fulfilling the requirements for a Systems and Subsidy expert role.</p>	43 - 48
<p>8 EXTERNAL AUDITOR'S REPORT TO THOSE CHARGED WITH GOVERNANCE - SEPTEMBER 2010</p> <p>This report allows the Committee to ask questions of the external auditor concerning his 'Report to those charged with Governance'.</p>	49 - 66
<p>9 EXCLUSION OF PRESS AND PUBLIC</p> <p>The Chairman to move:- "that, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item(s) of business as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if the press or public were present during consideration of the item(s) there would be disclosure to them of exempt information as defined under the respective paragraphs of Part 1 of Schedule 12A to the Act." If approved the Chairman will ask the press and public to leave the meeting at this point.</p>	

Part B - Closed to the Public

- 10 ICT STRUCTURE**
 This report updates members on the re-structure to the ICT service.
- 11 OTHER BUSINESS**
 If approved under Item 4.

Members are reminded that meetings of the Joint Committee shall end no later than 10.30pm unless otherwise agreed by the Joint Committee.

For more information concerning this agenda please contact the Secretary to the Joint Committee, Elwyn Wilson, Democratic Services Manager, Three Rivers District Council, Northway, Rickmansworth, Herts, WD3 1RL. Telephone: 01923 727248.

E-mail: elwyn.wilson@threerivers.gov.uk